

# REI BlackBook Letter of Authorization (LOA)



## 1. Customer Name (your name should appear exactly as it does on your telephone bill)

First Name	Last Name
Business Name (if the service is in your company's name)	

## 2. Billing Address (should appear exactly as it does on your telephone bill)

Address		
City	State	Zip

## 3. List all of the Telephone Number(s) which you authorize to change from your current phone service provide to REI BlackBook

Phone Number	Service Provider	PIN (If applicable)

\* If you have more than 5 numbers, please submit 2nd Letter of Authorization (LOA) with the additional numbers

By signing below, I verify that I am, or represent (for a business), the above-named service customer, authorized to change the primary carrier(s) for the phone number(s) listed, and am at least 18 years of age. The name & address I have provided is the name and address on record with my current teleopone company for each telephone number listed. I authorize REI BlackBook or its designated agent to act on my behalf and notify my current carrier(s) to change my preferred carrier(s) for the listed number(s) and service(s), to obtain any information REI BlackBook deems necessary to make the carrier change(s) including, for example, an inventory of telephone lines billed to the telephone number(s), carrier or custoemr identifying information, billing addresses and credti history.

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Authorized Signature

Print

Date

For toll free numbers, please change RespOrg to TWI01.  
Please do not end service on the number for 10 days after RespOrg change.